



**Position Guide For
Lifeguard**

Position guides are intended to present the general character, level of competency, and scope of responsibility of all employees in this job class. The position description is not intended to list all job functions or reflect all duties performed within the job. The guide may be subject to change by the employer as the needs of the employer and/or requirements of the job change.

DEPARTMENT: Public Works Department
CLASSIFICATION RANGE: \$7.25-\$8.00/hr.
FLSA STATUS: Non - Exempt
SUPERVISION:

Supervised By: Pool Manager and Assistant Pool Managers
Supervises: N/A

STATEMENT OF PRIMARY DUTIES:

Under general supervision, ensures the safety of patrons of an aquatic facility by preventing and responding to emergencies.

KEY RESPONSIBILITIES:

- Maintains constant surveillance of patrons in the facility; acts immediately and appropriately to secure safety of patrons in the event of emergency.
- Provides emergency care and treatment as required until the arrival of emergency medical services.
- Presents professional appearance and attitude at all times, and maintains a high standard of customer service.
- Performs various maintenance duties as directed to maintain a clean and safe facility.
- Prepares and maintains appropriate activity reports.
- Performs miscellaneous job-related duties as assigned.

EXPERIENCE AND EDUCATION GUIDELINES *Any combination of experience and education that would likely provide the required knowledge, skills and abilities is acceptable. A typical way to obtain the knowledge, skills and abilities would be:*

Experience: Less than high school with 6 months to 1 year experience directly related to the duties and responsibilities specified. CPR Certified; Current certification as Lifeguard by a recognized source of training

Education: Less than High School Diploma is acceptable.

License or Certificate: CPR, life saving, and First Aid training or the ability to obtain is preferred.

NECESSARY KNOWLEDGE, SKILLS, AND ABILITIES:

- Ability to react calmly and effectively in emergency situations.
- Skill in the application of lifeguarding surveillance and rescue techniques.
- Ability to pass a pre-employment physical skills evaluation as stipulated by the supervisors.
- Ability to prepare routine administrative paperwork.
- Knowledge of CPR and emergency medical procedures.
- Ability to follow routine verbal and written instructions.
- Knowledge of customer service standards and procedures.

TOOLS AND EQUIPMENT USED

Life saving equipment and cleaning supplies.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Must maintain good physical condition and have the ability to use lifesaving equipment. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch, or crawl. The employee is frequently required to walk, sit and talk or hear. The employee may lift and/or move individuals above their own body weight in a life saving situation. Specific vision abilities required by this job include close vision, color vision, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Frequent exposure to adverse weather conditions and stressful situations.. Frequent bending, stooping, kneeling, squatting, and twisting. Exposure to human blood and body fluids, excessive noise, hazardous chemicals, confined areas, and heights.

Works irregular hours as necessary to accomplish the job requirements. Responds to emergencies, as required.

SELECTION GUIDELINES

Formal application; rating of education and experience; oral interview, background and reference check; job related tests may be required.

