

**City Council Meeting Minutes**  
**May 6, 2019**

The regular meeting of the Frontenac City Council, May 6, 2019, at Town Hall was called to order at 6:00 p.m. by Mayor Grilz. The Pledge of Allegiance was recited by all.

Roll call was answered by Mayor Linda Grilz, John Macary, LaDonna Pyle, Marc McCully, Lynn Grant, Trey Coleman, and Pat Clinton. David Hogard was absent.

Minutes from the April 15, 2019, council meeting were open for discussion. Pyle made a motion, seconded by Clinton, to approve the minutes. The motion was voted upon and unanimously approved with a 5-0 vote. McCully did not vote.

Appropriation Ordinance #1741 was opened for discussion. McCully asked if internet is being supplied to homes, both Grilz and Kutz stated that it is not. A motion to approve Appropriation Ordinance #1741 was made by Macary and seconded by Grant. The motion was voted upon and unanimously approved by the Council.

**Citizens' Comments:**

Mike Bulot, 522 E McKay, asked questions regarding damage to a lawnmower and a tombstone at the cemetery. Public Works Director Brian Cussimanio stated that there had not been any damage to a lawnmower or damage to a tombstone by the lawnmower.

Jim Barone, 611 W Leighton, asked for the dog track to be cleaned up. Barone also asked about the City's nepotism policy and if it would stop someone from running for office. Barone asked that the council try and keep expenditures low so that taxes do not go up. Lastly, Barone asked that the City look at all the bodies of water in town and to be consistent with the rules regarding them.

Barb Barto, 4059 S. Mt. Carmel, spoke to the council about her mother's basement flooding at 113 S Dittman. Cussimanio explained how a lift station works in heavy rains.

Bill Schwenker, 4080 N. Mt. Carmel told the council that there are flooding issues on Mt. Carmel Rd. and water stands in the ditches.

Randy Yocum, 107 E. Granby, informed the group that there are parking issues on Granby street during school functions. He also told them that the asphalt on the north side of Granby is breaking down.

Carol Gossett, 1009 N. Crawford, asked whether a city employee had damaged a tombstone in the city cemetery with a lawnmower. Cussimanio said that initially it was believed that an employee had hit the tombstone but after further investigation it was found that the grave slab was cracked down both sides and had not been damaged by a city mower. The mower that is used to mow the cemetery was thoroughly inspected and had absolutely no damage, Cussimanio stated.

**Regular Agenda:**

Ms. Susie Ledbetter d/b/a Mojo's Shaved Ice, 3103 Wild Red Road, approached the Council seeking approval of the concessionaire agreement so she could locate her snow cone business at the sports complex during the Frontenac Youth League season.

Clinton made a motion, seconded by Grant, to approve the concessionaire agreement with Ledbetter allowing her to conduct business in her trailer at the Frontenac sports complex. The motion was voted upon and unanimously approved.

Dwight Dicus, Short's Trash Service, updated the council on the city cleanup that took place on April 26<sup>th</sup> and 27<sup>th</sup>. Dicus also told the group that city employee Wade Curlee had climbed into the

dumpster to remove an American flag. Curlee folded it up and placed it in his truck. The governing body and city administration thanked Dicus for their assistance and donated services.

Seth Nutt, 203 Johns Court, asked the council for approval for a fireworks display at homecoming. Nutt is currently working with Public Safety Director John Zafuta to find a safe spot to shoot the display from. Nutt will also need approval from the State Fire Marshal's office.

McCully made a motion, seconded by Grant, to approve a firework display during homecoming. The motion was voted upon and unanimously approved.

**City Clerk's Report:** City Clerk Terri Kutz informed the council that performance evaluations had been completed for two city hall employees. Kutz requested to approve a pay increase for Sarah Shipman to \$18.00 an hour and Renae Jessip to \$18.00 an hour.

Coleman motioned, seconded by Macary to approve the City Clerk's recommendation of compensation increases for Sarah Shipman and Renae Jessip based on their annual performance evaluations. The motion was voted upon and unanimously approved.

**Public Works Report:** Cussimanio introduced Jenny Letner, the city's new pool manager. Letner updated the council on the staff she hired, extended hours of the pool, swim lessons and events and activities she would like to add to the facility.

A motion to approve the hiring of the 2019 pool staff contingent upon pre-employment testing was made by Pyle, seconded by Clinton. The motion was voted upon and unanimously approved by the Council.

Public Works Director Brian Cussimanio told the council that Blevins was supposed to start repairing their 2018 overlay project during the first week of May but had informed administration that it would be June 1<sup>st</sup> before they would be back in town. City Attorney Tim Fielder has written a letter to Blevins stating that their timeline would not work, and repairs needed to begin within ten days.

Cussimanio also informed the council that performance evaluations had been completed for two public works employees. Cussimanio requested to approve a pay increase for Kyle Martin to \$19.55 and Wade Curlee to \$20.95. Reams pointed out some staff members are capped, financially, in their positions but they are still able to receive a cost of living raise.

McCully motioned, seconded by Macary to approve the Public Works Director's recommendation for a compensation increases for Kyle Martin and Wade Curlee based on their annual performance evaluations. The motion was voted upon and unanimously approved.

McCully asked Cussimanio why John Deere mowers were purchased instead of Hustler mowers. Cussimanio said he had priced all the mowers himself and the price difference between the John Deere commercial mowers and the Hustler commercial mowers was less than \$150.00. Cussimanio said if the city's mowers are in for repairs, the service department gives the city mowers to use at no cost. The city also has spare parts for the mowers and John Deere mowers have been purchased by the City of Frontenac for at least the last 11 years and it was his decision to purchase the mowers. McCully asked if Cussimanio had enough purchasing power to buy both mowers. Cussimanio stated he had taken it to City Administrator Brad Reams to receive permission to purchase the mowers since Cussimanio's spending limit is \$8,000.

**Public Safety Report:** Public Safety Director John Zafuta asked for approval to hire a new part-time patrol officer, Adam Harrison.

Macary motioned, seconded by Pyle, to approve the hiring of part-time officer, Adam Harrison, according to the recommendation of the Public Safety Director contingent upon pre-employment testing. The motion was voted upon and unanimously approved.

Zafuta updated the council that he would be purchasing through the state's procurement office, a 2019 Dodge Charger that is outfitted for patrol and will cost \$24,789.67.

**Mayor's Report:** Mayor Grilz informed the council that council member, Dave Chiappetti had resigned effective May 2, 2019. Grilz asked the council to spread the word about the opening for Ward 1.

A motion to approve the resignation of council member Dave Chiappetti was made by Macary, seconded by Pyle. The motion was voted upon and unanimously approved by the Council.

Grilz told the group that there would be 3 positions opening for Planning and Zoning too.

Grilz handed out evaluation paperwork to each council member for the yearly city administrator's evaluation.

**City Administrator's Report:**

At 7:09 p.m., Pyle motioned, seconded by Clinton, to recess into executive session for 30 minutes to discuss property acquisition pursuant to confidential data relating to financial affairs of corporations, partnerships, trusts and individual proprietorships to include the Governing Body, City Administrator, City Attorney, Director of Public Works, Director of Public Safety and the City Clerk. The motion was voted upon and unanimously approved.

At 7:39 p.m., McCully motioned, seconded by Clinton, to return to regular session with no action being taken. The motion was voted upon and unanimously approved.

Reams presented two task agreements from Kramer Consulting LLC to the council.

McCully motioned, seconded by Pyle, to approve the task agreement between the City of Frontenac and Kramer Consulting LLC for professional engineering and surveying services for the SEK Transload Park. The motion was voted upon and unanimously approved.

Reams presented two change orders for the Orozon pump station. The first change order was for the material and labor to install a stainless-steel basket to catch items that may be flushed into the sewer system and the contractor will be Tri-Star Utilities instead of instead of Polston Construction. The second change order was to change from a mobile unit wench that would attach to a truck, to a wench on site that will pull the basket.

A motion to approve both change orders was made by Macary and seconded by Clinton. The motion was voted upon and unanimously approved by the Council.

Reams asked that all council members come to the May 20<sup>th</sup> meeting at 5:30 pm instead of 6pm so they can be trained on their new iPads.

**City Attorney's Report:**

At 7:50 p.m., Clinton motioned, seconded by Macary, to recess into executive session for 30 minutes to discuss litigation pursuant to consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship to include the Governing Body, City Administrator, City Attorney, Director of Public Works, Director of Public Safety and the City Clerk. The motion was voted upon and unanimously approved.

At 8:20 p.m., Clinton motioned, seconded by Pyle, to return to regular session with no action being taken. The motion was voted upon and unanimously approved.

**City Council Comments:** Coleman asked what the stormwater charge was on residential water bills. Reams stated that it is \$1.

McCully asked about the recent purchase of lawnmowers and asked to see the price quotes that were received. Cussimano was not present so it was decided to discuss the purchases at the next council meeting.

Pyle asked if Frontenac was considered a rural community. She stated that there are funding opportunities if Frontenac is a rural community.

With no further business, the council meeting of May 6<sup>th</sup>, 2019 was adjourned at 8:34 p.m.

Attest:

*Terri Kutz*

Terri Kutz - City Clerk

*Linda K. Grilz*

Linda Grilz - Mayor

